



CULTURAL HOMESTAY INTERNATIONAL

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JOB DESCRIPTION

USA WORK & TRAVEL PROGRAM



Employer Information

Employer name: Evelyn Hill-Liberty Island and Ellis Island
Type of business: Food Service/Gift Shop
Job location: Evelyn Hill
City: New York
State: NY
Zip: 10004
Website: www.statueofliberty.org www.ellisland.com

Why choose us?

Not only do you get to work in New York City, but you will be working at one of the most famous land marks in all of the United States. Great atmosphere and great employer.

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Position

Job title: Food Service/ Gift Shop Worker/Maintenance

Job description and required skills: Students will work in either in Food Service, Gift Shop or Maintenance. Food Service. All students are required to work weekends. You will work either as a server, cook, busboy or the back kitchen. You will be trained and given specifics on your job duties. Your responsibilities may consist of cleaning, taking guest food orders, clearing and cleaning tables, cooking, cleaning kitchen, washing dishes, prepping and preparing food, hosting etc.

Gift Shop Worker: Salesperson, stock shelves, photography, cashiers. You will be responsible of attending to gift shopper guests. You will work cash registers, stocking merchandise, taking pictures etc.

Maintenance: Cleaning tables, stocking and garbage.

English level required: advanced

Hourly wage (before taxes): \$8.50

Position ID: 10122



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Position Information

Tips:	no
Bonus:	no
Estimated hours per day:	8
Number of days per week:	5
Possibility of students getting more than estimated hours:	yes
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	03/01/2010
Latest start date:	04/01/2010
Earliest end date:	06/01/2010
Latest end date:	07/01/2010
Is the employer willing to hire couples?	yes
Is the employer willing to hire group of friends?	yes
Are meals included?	yes
Is a drug test required?	no
Do students complete an additional application upon arrival?	yes
Possibility to find a second job in the area	yes
Additional comments regarding second job:	Managing a second job will be very difficult to do. Schedule at Evelyn Hill will not be fixed and it the hours may conflict when wanting to work a second job. If student finds a second job, it can not conflict with their schedule at Evelyn Hill. Evelyn Hill is also located on a island in which you will have to take a ferry to and from work.
How soon after arrival will participants begin working?	As soon as possible.
Is training required?	yes

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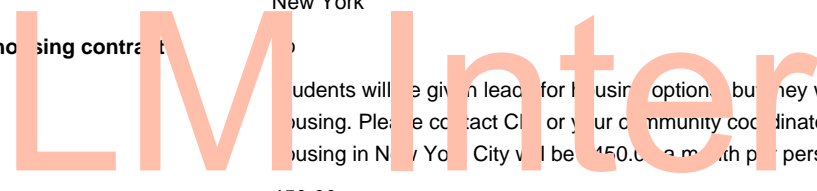
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Is there possibility to change positions?	no
Are students required to wear a uniform?	yes
Does employer provide uniform?	yes
Cost of uniform:	\$0
Is uniform refundable?	no
Do students need to purchase specific clothes or footwear?	yes
If so, details for clothing:	Students need to bring black sneakers. Students must have a conservative appearance. No visible tattoos or piercings.
Additional information:	You will be assigned upon arrival to either Ellis Island or Liberty Island. All students are required to work weekends and will have opportunity to work overtime.

Housing Information

City:	New York
Is student required to sign a separate housing contract?	no
If so, contract details:	Students will be given a lead for housing options, but they will be responsible for arranging their own housing. Please contact CHI or your community coordinator for your housing options. Average housing in New York City will be \$450.00 a month per person.
Estimated cost of housing per week:	450.00
Is housing cost deducted from paycheck?	no
Is housing deposit refundable?	no
Utilities included:	no





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Is the housing mandatory?	no
Can students find alternative housing during their stay?	no
Transportation details:	Every student living in NYC will need to purchase a metro card to ride the subway and buses in NY City. Students will also be taking a boat from Battery Park to arrive to the Statue of Liberty or Ellis Island. This boat is free for all employees. There is no cost for this boat.
Location of work site best described as:	Metropolitan
Location details:	NYC is a large metropolitan area. Great cultural city. In NYC there is a lot to see and do. Students will be working at one of 20 different Hale and Hearty NYC locations.
Average daily temperature:	20-40 F
Community or regional website:	www.nyc.gov
Nearest cities:	New York City
What to wear:	Spring clothes as well as a jacket.
Available public transportation:	Subway, taxi, bus
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	yes
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	yes
Laundry:	yes
Internet café:	yes
Public library:	yes

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Suggested Travel Information

Nearest international airport: JFK
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Transportation from airport to employer and / or housing: Taxi
Nearest bus station (to the airport): PORT AUTHORITY BUS TERM
Bus information (web site): www.greyhound.com
Train information (web site): www.amtrak.com

Social Security Information

Does the company require students to have Social Security number before arriving to the work place? no
Does the company provide Social Security application assistance? yes
Where is the closest Social Security office? ... v Bldg, 6th floor, 55 West 125

Specific instructions: This office is open Monday-Friday from 9am-4pm. The Social Security office is located at CAVEN
 BUILDING, 6TH FLOOR, 55 WEST 125TH. Upon entering the building, you will go through a security
 checkpoint, so it best to carry as little as possible with you. You need to take your passport with the
 I-94 attached inside of it, your DS2019 form. When you fill out the application use your employer's
 address and phone number. You are a legal alien allowed to work. Your mother's maiden name is
 her last name before she was married.

